

2018 TRUMAN SCHOLARSHIP CAMPUS APPLICATION INSTRUCTIONS

(PLEASE READ CAREFULLY)

Applicants **must** be nominated by UC Berkeley's Truman Scholarship Committee to be considered as applicants by the Truman Foundation. UC Berkeley may nominate up to four students. **The January 19, 2018 campus deadline** allows the campus committee (3-5 faculty) to carefully review applications and select those nominees who seem most competitive before the Truman Foundation's February 6, 2018 deadline.

START EARLY; CAREFULLY READ "Guidance to Candidates" on the Truman website (<http://www.truman.gov>) before (and after) completing the application. The Office of Undergraduate Research and Prestigious Scholarships provides individual advising to help students prepare competitive applications. You are **required** to make an advising appointment with the Faculty Representative, Alicia Hayes, Office of Undergraduate Research and Scholarships, 2410 Dwinelle Hall, ourscholarships@berkeley.edu, to register for access to the on-line Truman application.

To apply for a University nomination, you must submit the following:

- YOU MUST** make an advising appointment with the Truman Faculty Representative, Alicia Hayes, to express your intentions of applying for the scholarship. (If you are studying abroad, you can contact the Faculty Representative via e-mail at ourscholarships@berkeley.edu). Once you have met with Mrs. Hayes, you will have access to the official on-line Truman application at the Truman website <http://www.truman.gov>.
- You are required to complete the entire on-line application. **YOU MUST print out your application and submit the paper copy with your transcript by the deadline date of noon, January 19, 2018. (If you are away from campus you may send a pdf .copy). PLEASE DO NOT STAPLE YOUR MATERIALS.**
- Transcripts** from all colleges and universities attended. The transcripts should be **sent to YOU, NOT** to Alicia Hayes. You must submit transcripts in the original sealed envelopes from the school with the rest of your application materials. **A BearFacts printout is sufficient for your grades at Berkeley. However, you should order an official copy of your UCB transcript as soon as it is available at the start of the spring 2018 semester.**
- One copy of each of your **three letters of recommendation**. Each letter should focus on a different aspect of your potential as a candidate:
 - Commitment to a career in public service,
 - Leadership abilities and potential,
 - Intellect and prospects for continuing academic success.

All letters should be addressed to the Harry S. Truman Scholarship Selection Committee and sent via e-mail to Alicia Hayes at ourscholarships@berkeley.edu.

As with all other materials, the letters must be **received** by 12:00p.m. on January 19, 2018.

Letters should be sent to the Fac Rep as a Word or PDF file to ourscholarships@berkeley.edu. Paper letters SHOULD NOT be submitted.

IF YOU ARE APPLYING FROM ABROAD, contact Alicia Hayes, ourscholarships@berkeley.edu, as soon as possible.

DEADLINE: NOON, Friday, January 19, 2018, 2410 Dwinelle Hall

Office of Undergraduate Research & Prestigious Scholarships
2410 Dwinelle Hall
ourscholarships@berkeley.edu
<http://scholarships.berkeley.edu>